

**Guidelines:**

- Supplies should be purchased from FUND CODES 171, 211 or 212. **Purchases from other FUND CODES will be denied.**
- Maximum allowable reimbursement is up to \$875. Reimbursable items include both wet-lab expenses (reagents, animals, supplies) and dry-lab expenses (database purchase, statistical consulting fees). Items related to the publication or presentation of the research (e.g. meeting travel, journal costs) are reimbursable but need to be incurred during the appointment block (**June 11-August 11**).
- All requests must be submitted by **October 31, 2024**.

**Process:**

1. Please submit this completed form to Yaravi Coriano, [yaravi.coreano@surgery.ufl.edu](mailto:yaravi.coreano@surgery.ufl.edu) requesting funds for lab supplies. Please have the departmental administrator contact Yaravi with any questions.
2. Students will receive an email confirmation once approved or denied. If approved, the student/mentor will make the purchase through their department.
3. The original invoice, packing slip, voucher # from the purchase, and the signed consumable lab form should be forwarded to [yaravi.coreano@surgery.ufl.edu](mailto:yaravi.coreano@surgery.ufl.edu). She will process a journal entry to reimburse the charge.



Medical Student Research Program  
[discoverypathwaysprogram@ufl.edu](mailto:discoverypathwaysprogram@ufl.edu)  
Isaac Freeman | 352-273-8580

**T35 Grant Lab Support Request Form**

Date: \_\_\_\_\_

Student's Name: \_\_\_\_\_

Faculty's Name: \_\_\_\_\_

Department Name: \_\_\_\_\_

Dept Admin Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Total Amount Requested: \_\_\_\_\_

List Item Breakdown, Price, and Purpose Below: (use additional pages if needed)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ For Program Use Only \_\_\_\_\_

Date Received: \_\_\_\_\_  Funds Approved  Funds Denied

Reason for denial: \_\_\_\_\_

Program Director's Signature: \_\_\_\_\_ Date: \_\_\_\_\_